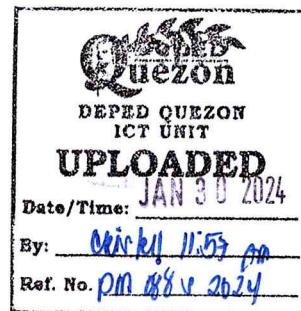




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



25 January 2024

DIVISION MEMORANDUM

DM No. 088, s. 2024

**DISTRIBUTION OF CENTRALLY PROCURED LAPTOP FOR LEARNERS WITH
DISABILITIES (LWDs)**

To: Assistant Schools Division Superintendents
Division Chiefs and Section/Unit Heads
Public Schools District Supervisors
Elementary and Secondary School Heads
Elementary and Secondary School Property Custodians
All Others Concerned

1. This Office announces the distribution of laptops for learners with disabilities (LWDs) procured by the Department of Education, through the Bureau of Learning Resources (BLR) using the FY 2022 Continuing Fund. Kindly see the attached Enclosure for the allocation list.
2. Concerned School Property Custodian (SPC) schools are advised to claim the laptop in the Schools Division Office, Property and Supply Section starting January 26, 2024. The SPC shall initially accept the accountability based on the Inventory Transfer Report (ITR) issued by the Division Supply Officer. The SPC records delivery in the Semi-Expendable Property Card after issuance to the identified teacher-recipient of the school.
3. Transportation expenses relative to this activity shall be charged against School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Supmcsr01/25/2024



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



DepEdTayoQuezon



www.depedquezon.com.ph



quezon@deped.gov.ph



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Enclosure to DM No. 088 s. 2024

ALLOCATION LIST OF LAPTOPS FOR LEARNERS WITH DISABILITIES (Elementary)

Region	Division	District	BEIS School ID	School Name	Quantity
Region IV-A	Quezon	Alabat	108503	Alabat Central Elementary School	1
Region IV-A	Quezon	Atimonan	108509	Atimonan CES (Merged Atimonan CS I & Atim)	1
Region IV-A	Quezon	Calauag West	108607	Sabang ES	1
Region IV-A	Quezon	Candelaria West	108637	Candelaria ES, Main	1
Region IV-A	Quezon	Catanauan	108649	Catanauan CS	1
Region IV-A	Quezon	Dolores	108677	Dolores Central School	1
Region IV-A	Quezon	Gumaca East	108759	Gumaca East CES	1
Region IV-A	Quezon	Gumaca West	108767	Gumaca West CES (Gumaca West I & II CS mer)	1
Region IV-A	Quezon	Infanta	108787	Infanta CS	1
Region IV-A	Quezon	Lopez East	108805	Don Emilio Salumbides ES	1
Region IV-A	Quezon	Lucban	108863	Prlng. Elem. Ng Lucban 1	1
Region IV-A	Quezon	Mauban South	108911	Mauban South CES I	1
Region IV-A	Quezon	Mulanay	108935	Mulanay CES	1
Region IV-A	Quezon	Padre Burgos-Agdangan	108954	Padre Burgos CS	1
Region IV-A	Quezon	Pagbilao	108970	Pagbilao CES (Pagbilao CES & Pabilao East CES)	1
Region IV-A	Quezon	Pagbilao	108977	Talipan ES	1
Region IV-A	Quezon	San Antonio	109112	San Antonio CS	1
Region IV-A	Quezon	Sariaya East	109169	Sariaya East Central Main ES	1
Region IV-A	Quezon	Tiaong	109272	Claro M. Recto Mem. CS	1
Region IV-A	Quezon	Tiaong	109278	Lusacan ES	1
TOTAL					20

ALLOCATION LIST FOR JUNIOR HIGH SCHOOL

Region	Division	District	BEIS School ID	School Name	Quantity
Region IV-A	Quezon	Atimonan	301286	Atimonan NCHS	1
Region IV-A	Quezon	Calauag West	301304	Calauag NHS	1
Region IV-A	Quezon	Candelaria East	301403	Sta. Catalina National High School	1
Region IV-A	Quezon	Gumaca West	301325	Gumaca National High School	1



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Region IV-A	Quezon	Lopez West	301345	Lopez National Comprehensive High School	1
Region IV-A	Quezon	Pagbilao	301407	Talipan National High School	1
Region IV-A	Quezon	Quezon	301502	Quezon National High School	2
TOTAL					8

ALLOCATION LIST FOR SENIOR HIGH SCHOOL

Region	Division	District	BEIS School ID	School Name	Quantity
Region IV-A	Quezon	Alabat	301284	Alabat Island National High School	1
Region IV-A	Quezon	Gen. Nakar	301361	Paaralang Sek. Ng Hen. Nakar	1
Region IV-A	Quezon	Gumaca West	301325	Gumaca National High School	1
Region IV-A	Quezon	Patnanungan-Jomalig	301333	Jomalig NHS	1
Region IV-A	Quezon	Quezon	301502	Quezon National High School	1
Region IV-A	Quezon	Unisan	301371	Leonarda D. Vera Cruz NHS (Formerly Panaon NHS)	1
TOTAL					6



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